



Use of Mobile Phones & Camera Equipment

Baildon Village Pre-School takes steps to ensure that there are effective procedures in place to protect our children from the unacceptable use of mobile phones and cameras within the setting.

Staff member's personal mobile phones or cameras will not be used on the premises during working hours.

Mobile phones are stored in the kitchen area during sessions.

In an emergency mobile phones may be used in the privacy of the kitchen area.

Members of staff ensure the telephone number of the setting is known to immediate family if they need to be contacted in an emergency.

Photographs are not to be taken on personal mobile telephones or personal camera equipment.

Parents and visitors are requested not to use their mobile phones or cameras whilst on the premises.

Photographs will only be taken on equipment belonging to the setting and only for learning development.

Photographs and recordings of children are only taken if written permission is given on the child's registration form.