



Fire Safety & Emergency Evacuation

We ensure our premises do not present any risk of a fire starting.

Our setting is rented and the building is inspected yearly.

All fire fighting appliances conform to BSEN standards.

Fire doors are clearly marked and never obstructed.

Our fire drill is clearly displayed in the premises and is explained to new members of staff, volunteers and parents. The drill is practiced every six weeks and a whistle is used to alert the children of the drill.

All staff are aware of where the fire doors are as there is only one fire door in the setting.

Children are led from the building in pairs with staff at the front, middle and rear. The register and contact numbers are taken and all children are counted by the pre-school leader.

The children are led out of the building within 5 minutes.

If the fire was in the pre-school building a member of staff would alert the fire brigade. If the fire starts in the church, the person in charge of the building would ring the fire brigade.

Parents/carers would be informed by telephone.

In the fire drill book we record;

Date and time of the drill.

How long evacuation took.

Any problems that delayed the evacuation.

Any further action taken to improve the drill procedure.